



Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations

Manager of Lands and Natural Resources

Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations (Kyuquot/Checleset)(KCFN) is a modern Treaty First Nation located on the West Coast of Vancouver Island with our settled community in Kyuquot/Houpsitas. Approximately 1/3 of our Members live at home. KCFN Department of Lands and Resources is responsible for managing 6300ha of Treaty Lands, and managing KCFN Treaty rights on 149,000 hectares of land territory including 13 river systems and 846km of shoreline. KCFN has offices in Houpsitas and Campbell River.

The Manager of Lands and Natural Resources is responsible for management of land and natural resources on KCFN Treaty Lands and territories (Hahuulth) within the Department of Lands and Resources. The Manager reports to the Director of Lands and Resources.

Key Accountabilities

- Manage and administer KCFN lands and resources in accordance with KCFN law and policy in the best interests of present and future citizens.
- Develop systems and policies to implement the Maa-nulth treaty, KCFN law and policy direction including the governance and oversight of activities in KCFN territories and on KCFN Treaty Lands.
- Development of key land management and environmental protection policies.
- Management of interests on KCFN Treaty Lands.
- Management of KCFN interests in lands off Treaty Lands.
- Ensure compliance with KCFN, provincial and federal law as applicable.
- Manage and administer land use planning, zoning and building authorizations.
- Supervise, train, coach, evaluate and support Department of Lands and Resources staff.
- Development of responses to resource/cultural/land use engagements.
- Provide support to other KCFN government departments.
- Develop programs to implement functions under KCFN law or policy.
- Participate as a member of the Department of Lands and Resources management team by attending meetings, developing organizational strategic plans and goals, and working cooperatively with other Lands and Resource Management Team members on various projects.
- Develop funding proposals and negotiate contribution agreements for funding from private, federal and provincial sources.
- Communicate with community members, various agencies and partners.
- Perform duties and responsibilities as assigned under KCFN law.
- Carry out additional tasks as directed by the Director in relation to lands and/or natural resources.

Education and Experience

- Bachelor's degree in natural resource management, biology, forestry, or geography, and at least 8 years experience in natural resource management or land management.; or,
- Master's degree in natural resource management, biology, forestry, or geography, and at least 3 years experience in natural resource management or land management.
- An equivalent combination of education and experience will be considered.
- Experience developing policy and interpreting laws and regulations.
- Demonstrated ability to research, consider options and make decisions based on complex considerations.
- Ability to research, analyze, and problem solve.
- Experience developing strategic goals, work plans, and policies and procedures.
- Experience managing complex projects to successful outcomes.
- Experience managing contracts.
- Experience working with First Nations governments or organizations.
- Demonstrated experience in an environment that requires confidentiality and neutrality.
- Ability to function in a cross-cultural environment.
- Understanding of Nuu-chah-nulth culture.
- Excellent oral and written communication and presentation skills.
- Strong working knowledge of Microsoft Office software.
- Preference may be given to indigenous applicants.

Operational Requirements

- Position is based in Campbell River or Kyuquot (Houpsitas) with travel to both locations necessary.
- Valid Class 5 Drivers License.
- Preference for a Personal Watercraft Operator Card and VHF radio license.
- Able to travel, including overnight and weekends if required.
- Available to work extended hours, including evenings and weekends if necessary.
- Able to work outdoors in inclement weather if necessary.
- Successful background checks, including employment verification, reference checks, and education/credential verification.

We thank all applicants for their interest in this position; however, only those candidates selected for an interview will be contacted. Please email your cover letter & resume to jeffn@kcfirstnations.com. Please quote Manager of Lands and Natural Resources. Closing date for this position is November 17, 2020.