



Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations

CONTRACT OPPORTUNITIES

HEALTH DEPARTMENT

Project Coordinators (PCs)

TERMS: May 2023 to March 31, 2024 (Part-Time, Term/Contract Work)

The Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations (KCFNs) are a progressive, forward-thinking, First Nations Treaty Government. We are growing and our Health Dept. is seeking qualified, experienced, **Project Coordinators** (PCs) on a part-time, term/contract, basis to work on a number of health-related projects. The PCs would be spending much of the time working in community (Kyuquot) with a number of different stakeholders.

SCOPE OF THE PROJECTS:

- Designs, provides service support, coordination & delivery of culturally safe activities
- Designs, executes, & facilitates programs around health promotion, prevention, substance use and harm reduction (with an emphasis on opioid use)
- Creates, develops & publishes culturally appropriate materials that support the programming
- Supports, plans, and organizes community events aimed to promote health & well-being
- Observes, respects, & applies the local culture, language & traditions
- Works in community for extended periods of time with a high degree of independence
- Strictly adheres to confidentiality policies, principles, & guidelines
- Diffuses hostile situations and the potential for violence
- Liaises, collaborates, and manages relationships with various (internal and external) agencies persons, programs, and governing bodies
- Follows & adheres to all safe work practices consistent with WorkSafe standards/regulations
- Follows & adheres to all applicable federal/provincial laws, legislation & bylaws
- Other duties as assigned by management

OUR IDEAL CANDIDATES:

- Bachelor's degree in health, psychology, sociology, human services, counselling, or similar field – *strong asset*
- Several years of project experience in a health-related field/industry – *strong asset*
- Demonstrated experience practicing from a trauma-informed lens
- Specialized training & experience related to opioid epidemic/crisis – *strong asset*
- Experience working with First Nations and an understanding of Nuu-chah-nulth culture
- Experience working in remote locations
- Ability to navigate complex subject matter and situations
- Experience writing policies, reports, proposals and conducting presentations
- Proficient in Office 365 and Google Docs
- Strong verbal/written communications and organizational skills
- Understanding of the concurrent law model and BC Modern Treaties - *asset*
- A valid driver's license, reliable vehicle

Other

- Acceptable "enhanced" *Police Information Check - required*
- Ability to travel (and with overnight stays)

CLOSING DATE & TIME: Open until filled

START DATE: ASAP

STATUS: Part-Time, Term, Contract

DATE POSTED: April 18, 2023

COMPENSATION: Competitive

TO APPLY: E-mail cover letter & resume to *Dwayne Worthing, HR Manager*, at hrmanager@tiicma.com citing "**Health PC**" in the subject heading of your e-mail.

In accordance with s.42 of the BC Human Rights Code, preference may be given to Indigenous applicants.

We thank all those who apply, however only those shortlisted will be contacted for interviews.