



Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations Government

HUMAN RESOURCES GENERALIST (HRG)

Welcome to KCFN! We are a Modern Treaty First Nations Gov't based in Campbell River & Kyuquot, BC: kyuquotbc.ca We have an incredible, long-term opportunity for the right HR professional!

Due to rapid & progressive growth, we're seeking a Human Resources Generalist (HRG) to support the HR Dept & deliver amazing services to our *clients* – the employees of the KCFN Gov't. As our new HRG, you will support/advise employees and leadership on a wide array of people-related matters. Working under the Chief HR Officer (CHRO), you can expect to be directly involved in HR planning, training, development, performance management, recruitment, personal wellbeing, fun appreciation initiatives, HR admin, policy work, pay & compensation initiatives, health & safety, & pension/benefits admin – basically “all things” HR. Although this role is 100% onsite & based out of the Campbell River Admin Office, there will be ample opportunity for travel to beautiful, serene Kyuquot (Houpsitas) to support our workforce there.

So, what's in it for you? This exciting role comes with a competitive salary (\$75K to \$85K per annum), health benefits/pension plan/life insurance/EAP & generous time off to achieve work-life balance! Relocation assistance may be offered to the right applicant.

The successful applicant will have a degree or diploma in HR (or related field), 5+ yrs of solid HR experience with CPHR being an asset. Big plus if you've worked in an Indigenous setting.

We are a close-knit, happy team & we're looking for someone that wants to be a part of the family. Sound appealing? If so, we'd love to receive your cover letter & resume outlining why you think you are the best candidate!

**** This competition is open to applicants who are legally entitled to work in Canada****

DATE POSTED: Jan 21/25

START DATE: ASAP

STATUS: Permanent, Full-Time

CLOSING DATE & TIME: Open until suitable candidate found

TO APPLY: E-mail cover letter & resume to: *Dwayne Worthing, Chief Human Resources Officer*, at dwaynew@kcfirstnations.com citing “HRG” in the subject heading of your e-mail. **Requests for a copy of the full job description may be sent to the above e-mail address.**

In accordance with the Canadian Human Rights Act, preference may be given to Indigenous applicants and those with Indigenous HR experience.

We thank all those who apply, however only those shortlisted will be contacted for interviews.

Dwayne Worthing, Chief Human Resources Officer
Human Resources Dept, 1250-C Ironwood Street, Campbell River, BC, V9W 6H5
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